

## Priced services

Below is a list of prices and fees for the Library's priced services derived from and calculated based on the Library's regulations on the terms and conditions of using its holdings and services (Pravilnik o uvjetima i načinu korištenja građe i usluga NSK). The content of the list has been brought in line with the Croatian copyright and related rights act (Zakon o autorskom pravu i srodnim pravima) and the cultural assets protection and preservation act (Zakon o zaštiti i očuvanju kulturnih dobara). The Library reserves the right to change the listed prices for the purpose of promoting its activities.

1.	MEMBERSHIP FEE	
1.1	Annual registration	
1.1.2	Full-time and part-time undergraduate and graduate students, and postgraduate students of universities in the Republic of Croatia	HRK100 (€13.27)
1.1.3	Researchers and academic staff of Croatian universities, members of cultural and educational institutions, Croatian citizens	HRK200 (€26.54)
1.1.4	Retired citizens	HRK50 (€6.64)
1.1.5.	Persons with disabilities and those accompanying them are entitled to free membership and free membership renewal, upon providing a valid proof of their disability status, i.e. a disability or a carer ID or certificate (a certificate from the Croatian Disabled Persons Registry ( <i>Registar osoba s invaliditetom</i> ))	no charge

1.2	Annual registration – Reader Pass (lending services excluded)	
1.2.1	Foreign university students, foreign citizens, Croatian citizens	HRK150 (€19.91)
1.2.2	Persons aged between 16 and 18	HRK50 (€6.64)

1.3	Discount for group membership – annual registration	
1.3.1	20% discount on membership fees for groups of ten and more persons, provided that all persons apply for the same type of membership.	

1.4	Short-term membership – Reader Pass (lending services excluded)	
1.4.1	Monthly pass	HRK50 (€6.64)
1.4.2	Weekly pass	HRK40 (€5.31)
1.4.3	Daily pass	HRK30 (€3.98)

1.5	Charges and fees for additional library membership cards	
1.5.1	Charge for the loss of or damage to the membership card	HRK20

		(€2.65)
1.5.2.	Proxy Borrower Library Card Fee	HRK20 (€2.65)

2.	LATE RETURN CHARGES	
2.1.	Charge for late returns (per book, per day)	HRK1 (€0.13)

3.	REFERENCE SERVICES	
3.1	Advanced subject search	
3.1.1	Registered members	no charge
3.1.2	Other users (per hour)	HRK100 (€13.27)

3.2	Bibliographic services and subject search for business and commercial purposes	
3.2.1	Simple subject search for registered members	no charge
3.2.2	Advanced subject search for registered members (per hour)	HRK100 (€13.27)
3.2.3	Other users (per hour)	HRK150 (€19.91)

3.3	Bibliometric services	
3.3.1	Registered members (annual membership)	no charge
3.3.2	Bibliometric reports for researchers	HRK100 (€13.27)
3.3.3	Bibliometric reports for editorial boards of national scientific and professional journals (per journal)	HRK30 (€3.98)
3.3.4	Bibliometric reports for researchers for the purposes of accreditation, reaccreditation, and other related purposes (per researcher)	HRK100 (€13.27)
3.3.5	Bibliometric reports for the teaching and research staff of the University of Zagreb other than that of the University's faculties	no charge

3.4	Business databases search*	
3.4.1	ProQuestDIALOG database search (lump sum fee)	HRK80 (€10.62)

\* the price may be higher in case the search costs exceed the indicated lump sum

4.	INTERLIBRARY LOAN	
4.1	The Library's items (per book/volume)	
4.1.1	Libraries in Croatia	HRK30 (€3.98)
4.1.2	Libraries outside Croatia	1 IFLA voucher

4.2	Copies of the Library's items	
4.2.1	Libraries in Croatia	Up to 20 pages – no charge
		Over 20 pages, per page – HRK0.50 (€0.07)
4.2.2	Libraries outside Croatia	Up to 20 pages – 1 IFLA voucher
		Over 20 pages, per each 20 pages – ½ IFLA voucher

4.3	Items from other Croatian libraries	
4.3.1	Loans (per book/volume)	HRK30 (€3.98)
4.3.2	Copies	as indicated in the invoice of the library holding the copied item

4.4	Items from libraries outside Croatia*	
4.4.1	United Kingdom	HRK280 (€37.16)
4.4.2	Subito	HRK200 (€26.54)
4.4.3	Other libraries in Europe	HRK180 (€23.89)
4.4.4	Libraries outside Europe	HRK280 (€37.16)

\* the prices may be higher due to the costs arising from the interlibrary loan prices of individual libraries, copyright royalties or postage

4.5	Copies of items from libraries outside Croatia*	
4.5.1	United Kingdom	HRK150 (€19.91)
4.5.2	Subito Digital Rights Management	HRK120 (€15.93)

4.5.3	Subito .PDF	HRK60 (€7.96)
4.5.4	Other libraries in Europe	HRK100 (€13.27)
4.5.5	Libraries outside Europe	HRK150 (€19.91)

\* the prices may be higher due to the costs arising from the interlibrary loan prices of individual libraries, copyright royalties or postage

5.	EDUCATIONAL SERVICES	
5.1	30-minute booked guided tours of the Library for groups of up to 15 visitors	no charge
5.2	Presentational workshops and/or 90-minute booked guided tours of the Library for groups of up to 15 visitors (at least 7 persons)	HRK80 (€10.62) per visitor
5.3	Information and digital literacy programmes (per person, per programme)	no charge for registered members
		HRK80 (€10.62) for other participants
5.4	Conservation and restoration workshops	prices given upon request
5.5	Croatian Training Centre for Continuing Education of Librarians workshops	according to prices stated in the Centre's priced services list

6.	PRICED SERVICES FOR PUBLISHERS	
6.1	CIP records, ISBNs, ISSNs, ISMNs and DOIs for Croatian publishers	no charge
6.2	UDC indexing for articles	HRK20 (€2.65) per bibliographic item
6.3	Preparation of resources for the publication of reprints or reproductions (includes conservation-restoration treatment and other related treatments)	price based on the evaluation of the condition of the original item(s)

7.	FEES FOR REPRODUCING AND PUBLICLY DISPLAYING THE LIBRARY'S RESOURCES * (prices for digitisation of the Library's holdings and/or copies of the Library's digitised resources not included)	
7.1	Reproductions appearing in printed and electronic publications	
7.1.1	Electronic publications	HRK200 (€26.54)
7.1.2	Publications with print run up to 1,000 copies	HRK200 (€26.54)
7.1.3	Publications with print run up to 5,000 copies	HRK300 (€39.82)
7.1.4	Publications with print run up to 10,000 copies	HRK400 (€53.09)
7.1.5	Publications with print run up to 100,000 copies	HRK500 (€66.36)
7.1.6	Reproductions used for scientific and educational purposes and in programmes and content in the field of culture qualify for a 50% discount on the indicated prices.	

7.2	Commercially oriented reproductions appearing on posters, in calendars, leaflets, bookmarks, etc.	
7.2.1	Black and white reproductions	HRK600 (€79.63)
7.2.2	Colour reproductions	HRK1,100 (€146)

7.3	Reproductions appearing in video content (TV programmes, films, etc.)	
7.3.1	Video reproductions	HRK300 (€39.82)

\* The prices do not include VAT.

8.	REPROGRAPHIC SERVICES	
8.1	Self-service photocopying *	
8.1.1	50-unit photocopy card	HRK30 (€3.98)
8.1.2	100-unit photocopy card	HRK60 (€7.96)

\* owing to the Library's resource preservation standards, self-service photocopying is not available for resources in the Library's Special Collections (Manuscripts and Old Books Collection, Print Collection, Map Collection, Music Collection), damaged resources, and resources dated prior to 1945

8.2	Self-service scanning *	
8.2.1	Flatbed scanner, A4	Up to 20 scans – free of charge
		Over 20 scans, per scan – HRK0.20 (€0.03)
8.2.2	Bookeye® scanner (scans include the Library's watermark)	Up to 20 scans – free of charge
		Over 20 scans, per scan – HRK0.50 (€0.07)

\* owing to the Library's resource preservation standards, self-service scanning is not available for resources in the Library's Special Collections (Manuscripts and Old Books Collection, Print Collection, Map Collection, Music Collection), damaged resources, and resources dated prior to 1945

8.3	Micrographic services – recording and microfilming (per frame)	
8.3.1	Microfilm copies of books, newspapers and journals – screening on 35mm microfilm	HRK4 (€0.53)
8.3.2	Microfilm copies of old books, manuscripts and manuscript music	HRK8 (€1.06)
8.3.3	Reproductions of particularly valuable items in the Library's collections	HRK40 (€5.31)

8.4	Film copies; negative/positive, negative/negative (35mm)	
8.4.1	Per meter	HRK60 (€7.96)

8.5	Microfilm and microfiche copies	
8.5.1	Black and white print, A4, 80g	HRK2.50 (€0.33)
8.5.2	Black and white print, A3, 80g	HRK5 (€0.66)

9.	DIGITISATION SERVICES *	
	Preparation of resources included in the prices.	
9.1	Scanning – resolution between 300 to 400 dpi	
9.1.1	Resources available on open access shelves and in closed stacks dated after 1945 (per image)	
<b>Format</b>	<b>Grey scale</b>	<b>Colour</b>
Formats smaller than or equal to A4 (210x297mm)	HRK8 (€1.06)	HRK10 (€1.33)

Formats between A4 (210×297 mm) and A3 (297×420 mm)	HRK12 (€1.59)	HRK15 (€1.99)
Formats between A3 (297×420 mm) and A2 (420×594 mm)	HRK45 (€5.97)	HRK65 (€8.63)
Formats between A2 (420×594 mm) and A1 (594×841 mm)	HRK65 (€8.63)	HRK120 (€15.93)
Formats between A1 (594×841 mm) and A0 (841×1189 mm)	HRK105 (€13.94)	HRK205 (€27.21)
Microfilm scanning (b/w scan)	HRK3.50 (€0.46)	-

9.1.2	Resources in the Library's Special Collections, resources dated prior to 1945 and damaged resources (per image)	
<b>Format</b>	<b>Grey scale</b>	<b>Colour</b>
Formats smaller than or equal to A4 (210×297mm)	HRK12 (€1.59)	HRK25 (€3.32)
Formats between A4 (210×297 mm) and A3 (297×420 mm)	HRK18 (€2.39)	HRK35 (€4.65)
Formats between A3 (297×420 mm) and A2 (420×594 mm)	HRK65 (€8.63)	HRK100 (€13.27)
Formats between A2 (420×594 mm) and A1 (594×841 mm)	HRK100 (€13.27)	HRK180 (€23.89)
Formats between A1 (594×841 mm) and A0 (841×1189 mm)	HRK160 (€21.24)	HRK320 (€42.47)
Microfilm scanning (b/w scan)	HRK3.50 (€0.46)	-

\* the above-stated prices also apply to the scanning of resources from other institutions, and they do not include VAT.

9.2	Scanning of resources in resolution over 400 dpi – possible only upon submitting a request and acquiring the official approval from the Library's management	
A 30%-increase of the prices stated for the scanning of resources in resolution between 300 to 400 dpi is charged for the scanning of all types of resources in resolution over 400 dpi.		

9.3	Digital imaging in formats smaller than or equal to A3, in resolution up to 300 dpi	
9.3.1	1 image	HRK45 (€5.97)

\* the above-stated prices also apply to the scanning of resources from other institutions, and they do not include VAT.

10.	COPIES OF DIGITISED RESOURCES FILES *	
10.1.1	Resources available on open access shelves and in closed stacks dated after 1945	
	Digital copy in resolution up to 200 dpi	HRK5 (€0.66)
	Digital copy in resolution up to 300 dpi	HRK10 (€1.33)

10.1.2	Resources in the Library's Special Collections, resources dated prior to 1945 and damaged resources (per copy)	
	Digital copy in resolution up to 200 dpi	HRK15 (€1.99)
	Digital copy in resolution up to 300 dpi	HRK25 (€3.32)

\* delivery of copies in the .tiff format increases the above-stated prices by 50%

11.	NSK DIGITAL LABORATORY SERVICES	
11.1	3D prints (per gram, of filament)	HRK0.20 (€0.03)
11.2	Use 3D modelling software	no charge

12.	PRINTING AND DELIVERY OF THE COPIES OF DIGITISED RESOURCES*	
12.1	Black and white print, in formats smaller or equal to A4, 80g	HRK1 (€0.13) per page
12.2	Colour print, in formats smaller or equal to A3, 80g	HRK1.50 (€0.20) per page
12.3	CD (up to 700 MB of data)	HRK5 (€0.66)
12.4	DVD (up to 4.7 GB of data)	HRK10 (€1.33)
12.5	USB (up to 16 GB of data)	HRK50 (€6.64)
12.6	FTP file transfer or delivery by email (up to 2 GB of data)	no charge

\* in case of delivery by post postage costs are additionally charged



13.	STUDY ROOM RENTAL SERVICES *	
13.1	Per day	HRK15 (€1.99)

\* The price does not include VAT.

14.	CHARGES FOR THE LOSS/DAMAGE OF LIBRARY HOLDINGS OR EQUIPMENT	
14.1	Lost or damaged books (a substitute copy has to be supplied or the market value of the lost/damaged book remunerated)	HRK50 (€6.64)
14.2	Loss of cloakroom number	HRK50 (€6.64)
14.3	Loss of study room number	HRK50 (€6.64)
14.4	Loss or damage of cloakroom locker key	HRK50 (€6.64)
14.5	Damage of IT and other equipment	charges subject to the assessment of damage

15.	FILMING/PHOTOGRAPHING FOR FILMS, TV PROGRAMMES ETC. (possible only upon submitting a request and acquiring the official approval from the Library's management) *	
15.1.	Filming/Photographing of the Library's holdings	first hour – HRK1,200 (€159.27)
		each additional hour – HRK600 (€79.63)
15.2	Filming/Photographing of the Library's premises and the adjoining outdoor areas	first hour – HRK3,000 (€398.17)
		each additional hour – HRK1,500 (€199.08)
15.3	Filming/photographing for various scientific and educational purposes and for programmes and content in the field of culture qualify for a 50% discount on the indicated prices.	

\* The prices do not include VAT.

16.	DAILY RENT OF THE LIBRARY'S TECHNICAL EQUIPMENT *	
16.1	PA system (amplifier, mixing desk, microphones and loudspeakers)	HRK2,000 (€265.45)
16.2	Laptop computer	HRK200 (€26.54)
16.3	Image projector and projection screen	HRK1,000 (€132.72)
16.4	Desk (200x80cm or 120x120cm)	HRK20 (€2.65)

16.5	Chair	HRK10 (€1.33)
16.6	Lectern	HRK100 (€13.27)
16.7	Showcase (different sizes available)	HRK50 (€6.64)
16.8	Display board or pole	HRK10 (€1.33)
16.9	Clavinova digital piano	HRK1,500 (€199.08)

\* The prices do not include VAT.

17.	VENUE HIRE * (conference rooms for various types of events)
17.1	The hire cost is calculated based on the event type and the related preparation requirements

\* The service is subject to VAT.

18.	CONSERVATION AND RESTORATION SERVICES
18.1	Conservation and restoration costs are calculated based on a special estimate (includes the outlining of the list of expenses based on the joint evaluations of the conservation and restoration specialists of the Library's Preservation and Storage Department, the estimate of the Financial Operations and Accounting Section and the Library's management)

19.	PRINTED REPRODUCTIONS OF ITEMS IN THE LIBRARY'S COLLECTIONS *
19.1	The price is calculated based on a special estimate of the expected costs of the required desktop publishing, printing and binding services for copies in formats up to A3.  A printed reproduction may only be published based on the approval of the Library's management, and all copies of the reproduction include the following note: "This reproduction was published by the National and University Library in Zagreb and may not be used for commercial purposes".

\* The service is subject to VAT.